DEPARTMENT OF THE ARMY
HEADQUARTERS, 15TH REGIMENTAL SIGNAL BRIGADE
606 BARNES AVENUE
FORT GORDON GEORGIA 30905-5729

REPLY TO
ATTENTION OF

ATZH-TB

4 September 2012

MEMORANDUM FOR ALL ASSIGNED AND ATTACHED MILITARY AND CIVILIAN PERSONNEL

SUBJECT: Policy Letter #5: Safety

1. References:

a. AR 385-10, The Army Safety Program, 23 August 2007/RAR 004, 4 October 2011.

b. DA Pam 385-1, Small Unit Safety Officer/NCO Guide, 10 November 2008.

c. 15th Regimental Signal Brigade Standard Operating Procedures (SOP), (Safety) .

2. Every member of this brigade is responsible for ensuring tasks within their area of responsibility are done safely and to standard. Every accident has a cause that could have been mitigated with proper foresight and Risk Management. The Army has provided an excellent tool in the Ground Risk Assessment Tool program for recognizing and reducing many common risks that affect our Soldiers. This can be found through the Combat Readiness Center website: https://safety.army.mil/.

3. The success of our organization is reliant on our ability to carry out essential responsibilities. The management of risk by all subordinate commanders is our most essential responsibility. The 15th Regimental Signal Brigade Safety SOP provides leaders within our organization a means which can assist in the mitigation of risk within their units. Safety Officers and Noncommissioned Officers will refer to this SOP and reference it when formulating their own safety SOPs.

4. Concern for Soldiers' safety should be the first thought when planning any task. This may be ensuring there is sight and hearing protection provided with lawn mowing details, or ensuring a Soldier is properly licensed to operate a vehicle. However, Risk Management is not confined to the limits of Fort Gordon, as many of our Soldiers own and operate Privately Owned Vehicles (POV). Proper counseling from our Soldiers' first line supervisors for those individuals which have POVs is paramount for help guaranteeing they return back safe to train.

5. For more information on safety, contact the Brigade Safety Officer at (706) 791-0835.

STEPHEN A. ELLE
COL, SC
Commanding