



DEPARTMENT OF THE ARMY  
DELTA COMPANY, 369<sup>TH</sup> SIGNAL BATTALION  
15<sup>TH</sup> REGIMENTAL SIGNAL BRIGADE  
FORT GORDON, GEORGIA 30905-5729

REPLY TO  
ATTENTION OF:

Company Commander  
Delta Company, 369<sup>th</sup> Signal Battalion  
15<sup>th</sup> Regimental Signal Brigade  
Fort Gordon, GA 30905

Dear Parent, Family Member, Spouse, or Significant Person(s),

Hello! I would like to inform you that your Soldier has safely arrived at Fort Gordon, Georgia and is currently assigned to Delta Company, 369<sup>th</sup> Signal Battalion, 15<sup>th</sup> Regimental Signal Brigade for Advanced Individual Training (AIT).

Over the next 17 weeks your Soldier will be undergoing an intensive, fast paced program of instruction that focuses on your Soldiers physical readiness in order to pass the end of course Army Physical Fitness Test (APFT). Your Soldier will also learn their Military Occupational Specialty as a 25 U which is affectionately called "the universal Signal Soldier". As they train, the students learn how to setup a computer network, splice cables, and operate handheld radios and their systems. Rest assured that our system is constantly evaluated for safety of our Soldiers while remaining relevant to the Army's current mission.

As a family member or significant person in your Soldier's life, you can have a vast influence on their success. Please feel free to send letters of encouragement and care packages that can remind them of your support. **A reminder when sending care packages your Soldier is not permitted to have food, drinks (except for water), and only one box of tobacco products in their barracks rooms (Phase V and V+ only).** Your Soldier will be allowed to have their cell phones in the barracks, but are not normally allowed to use or carry them during the duty day from 8 AM – 11 PM; exceptions to this policy may be granted for emergency circumstances. They are typically permitted to use their cell phones during their personal time (1 PM – 3 PM during weekdays) and on weekends.

Mail and/or care packages are always a morale booster for your Soldier, and if you have any questions about its acceptability please contact us first at our CQ desk phone number 706-791-8457.

Your Soldier's mailing address is:  
FRONT OF ENVELOPE

BACK OF ENVELOPE (in big letters)

RANK AND NAME  
Delta Company, 369<sup>th</sup> Signal Battalion  
15<sup>th</sup> Regimental Signal Brigade  
Fort Gordon, GA 30905

# PLATOON

**Your Soldier is authorized to receive visitors, such as parents, guardians, or spouses,** however only if your Soldier is a phase V or V+ will they be permitted to leave post with these visitors. Four day holidays are currently the only permitted times for overnight pass privileges. Special exceptions may be granted by the Battalion Commander for weekend passes for special circumstances.

<https://www.facebook.com/DeltaCompany369SignalBattalion>

The above web link is the Company's Facebook page, which is a great source to ask questions about upcoming events, and to view pictures of your Soldiers in training and when they get promoted.

[https://www.facebook.com/pages/15th-Signal-Brigade/135702009797664?ref=br\\_tf#!/369thSig](https://www.facebook.com/pages/15th-Signal-Brigade/135702009797664?ref=br_tf#!/369thSig)

The above web link will take you to the 369<sup>th</sup> Signal Battalion's Facebook page.

<https://www.facebook.com/#!/15thSignalBrigade>

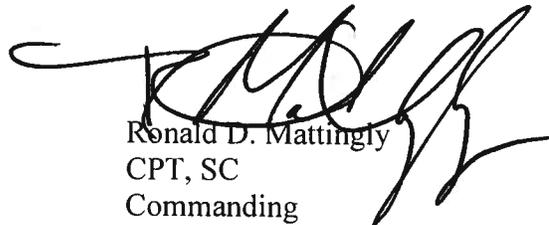
The above web link will take you to the 15<sup>th</sup> Signal Brigade's Facebook page.

<http://www.signal.army.mil/sigbde15/>

The above web link will take you to the 15<sup>th</sup> Signal Brigade's web page, which is a great source to find out contact numbers and Brigade policies.

As your Soldier's Company Commander, I am here to answer your questions. I am responsible for everything that happens or fails to happen while your Soldier is a part of this Company. My Cadre and I look forward to giving your Soldier 100% of our time and effort throughout their training. If you have any questions or concerns please feel free to contact me at either 706-791-5084 or the Company's Charge of Quarters (CQ) desk at 706-791-8457.

Sincerely,



Ronald D. Mattingly  
CPT, SC  
Commanding