



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 442D SIGNAL BATTALION  
FORT GORDON GEORGIA 30905

COMMAND POLICY LETTER

ATZH-LCB

27 August 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Policy Memorandum #22 – Visitation Policy for Barracks

1. **PURPOSE.** This memorandum establishes guidelines and procedures for visitation of Soldiers in 442<sup>nd</sup> and 15<sup>th</sup> Signal Brigade managed billets. This policy letter will be posted in the Company Orderly Room, the Bn S4 section and the billets area. Soldiers residing in the billets will acknowledge understanding of this policy letter when they receive their keys.
2. **APPLICABILITY.** This policy applies to all Soldiers assigned or attached to the 442d Signal Battalion. Billets are defined as single Soldier quarters maintained by the installation for permanent party Soldiers. The installation guest houses (Ring Hall, Griffith Hall etc.) are managed in accordance with the installation SOPs and not in accordance with this policy letter.
3. The 442d Signal Battalion Soldiers living in the billets may have guests in their rooms only during the visiting hours listed below. Soldiers are not authorized to have overnight visitors regardless of their relationship with the Soldier without approval of the Battalion CSM. Soldiers of the 442d Signal Battalion are responsible for any guests that they bring into the barracks. There will be no more than four (4) guests (civilians or Soldiers) in a Soldier's room at any one time. During all visitations it is required that the Soldier be present in the room with his/her guest(s).
  - a. Weekdays (Sun-Thurs): 0800 - 2400 hours.
  - b. Weekends (Fri-Sat): 0800 - 0100 hours.
  - c. Federal Holidays: 0800 - 0100 hours prior to a non-duty day.
5. Permanent party and trainees will not fraternize. Trainees are never allowed in the barracks regardless of relationship with the Soldier. Abuse or violations of this policy will result in removal of the privilege and/or other administrative or disciplinary actions.
6. 442d Students and trainees will not fraternize. Trainees are never allowed in the barracks regardless of relationship with the Soldier. Abuse or violations of this policy will result in removal of the privilege and/or other administrative or disciplinary actions.
7. This policy replaces Commander's Policy Memorandum #22, dated 9 January 2014.

Ready Rapid Reliable

**//ORIGINAL SIGNED//**  
ERIC A. ANDERSON  
LTC, SC  
Commanding

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