



DEPARTMENT OF THE ARMY
HEADQUARTERS, 551ST SIGNAL BATTALION
BLDG 25605, BARNES AVENUE
FORT GORDON, GA 30905

ATZH-TBB

1 October 2016

MEMORANDUM FOR RECORD

SUBJECT: Policy Memorandum No. 8 – Battalion Urinalysis

1. Reference: AR 600-85, Army Substance Abuse Program (ASAP), dated 28 December 2012.
2. I will implement random urinalysis testing throughout the 551st Signal Battalion to ensure the health and welfare of all Soldiers assigned to the unit.
3. A minimum of five percent (5%) of the each company's total strength will be tested on a random weekly basis weekly. Company Commanders will implement times and dates of testing using "Smart Testing" and the most current version of the drug testing program (DTP) software. The Battalion Prevention Leader (BPL) or I reserve the right to implement testing for a company randomly selected through the DTP system. Commanders desiring to conduct a 100% Unit Sweep must notify the BPL at least 10 days prior to the test to obtain additional allocations.
4. Personnel assigned and attached to the Battalion will be randomly selected weekly using the current version of the DTP software. The goal of the program will be to ensure that all personnel assigned are tested at least once annually without regard to rank, duty position, or other factors. Persons who possess a medical MOS and/or a Top Secret clearance are considered to be Special Category and will be tested at least once annually. All MOS-I and MOS-T students will be tested under the testing codes IO or IR no later than 27 September in order to meet the requirement of 100% of personnel tested by the last day of the fiscal year.
5. Commanders will coordinate with their company Unit Prevention Leader (UPL) and notify the Soldiers identified for the random weekly testing. Commanders need to ensure that all Soldiers identified for testing are at the collection site no later than 2 hours after notification. Every effort will be made to ensure these Soldiers attend on the scheduled date.
6. Because a positive urine test reflects the need for command attention, the following policy will be in effect with regard to positive urine tests for illegal drugs:
 - a. Any Soldier who tests positive for drugs will be retested during the next urinalysis. If the Soldier has an authorized absence from duty for no less than three (3) months, he/she will be tested during the subsequent urinalysis. There are no

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exceptions to this policy.

- b. Any Soldier who returns from any unauthorized absence greater than 24 hours or when Soldiers return from leave, TDY, or hospital inpatient care exceeding 24 to 48 hours in duration will be immediately tested for illegal drug use. There are no exceptions to this policy.
 - c. Testing pursuant to this policy is independent of any testing that may be conducted as part of the Army Substance Abuse Program (ASAP) and is not protected by the limited use policy of AR 600-85.
7. This policy does not supersede command directed urinalyses of individual Soldiers. These will be conducted in addition to the weekly urinalysis collection procedures.
 8. The point of contact for this memorandum is SSG Arianna Patterson at arianna.e.patterson.mil@mail.mil or at 706-791-5022.



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LTC, SC
Commanding