



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
REGIMENTAL NONCOMMISSIONED OFFICER ACADEMY  
25<sup>TH</sup> STREET, BUILDING 24402  
FORT GORDON, GEORGIA 30905

ATZH-NC

04 November 2011

MEMORANDUM FOR Regimental Noncommissioned Officer Academy

SUBJECT: Policy Memorandum #33 – Selection for Small Group Instructor

1. This memorandum establishes the command policy relative to the proper selection and criteria of all Noncommissioned Officers assigned to the Regimental Noncommissioned Officer Academy (RNCOA) and is required reading by all personnel.
2. Selection of personnel starts with the Deputy Commandant, Commandant and final approval will be the Regimental Command Sergeant Major.
3. The selection criteria include the following:
  - a. Distinguish Honor\Honor Graduate from the Advance or Senior Leadership Course
  - b. Distinguish Leadership Award
  - c. Commandants list for Academics
  - d. Sergeant Audie Murphy\Sergeant Morales Club members
  - e. NCO of the Quarter year winners
  - f. Soldiers who score 250 or above on the Army Physical Fitness Test
  - g. Recommendations from Command Sergeant Major\Sergeant Major from the field
  - h. Local Noncommissioned Officers can apply with an approve release letter from there Command Sergeant Major and approval from the Signal branch.
4. Once a Soldier is identified, he/she will have an interview with the Deputy Commandant/Commandant. Upon approval, the Deputy Commandant will send an email to the installation G1 stating we will accept the individual Soldier.
5. This assignment will be a two-year assignment with an option of a third year. Once a Soldier qualifies as a SGI, the S1 will submit a 4187 to request 24 months stabilization.
6. All personnel should feel free to approach the Commandant for the purpose of discussing problems of a personal, professional or emergency nature during my visits to barracks, classrooms.

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7. Every Noncommissioned Officer can achieve the criteria stated in this policy letter. The Regiment reserves the right to select the best of the best to train and mentor all of our future Leaders.

8. The POC for this memorandum is the Deputy Commandant, 1SG Robert Barnes III, [robert.barnes3@us.army.mil](mailto:robert.barnes3@us.army.mil) 706-791-7882.

// Original Signed//

TYRONNE L. SMOOT

CSM, USA

Commandant